

WILLIAMS RURAL FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS

SPECIAL and EXECUTIVE MEETING AGENDA

District Headquarters, 211 E. Fork Road, Williams OR

Time: 10:00am

Agenda for Wednesday, July 31, 2024

Dial In: 2532158782; Passcode: 8467644

Join Zoom Meeting

<https://us06web.zoom.us/j/5918971593?pwd=vlfa5CsLauwJNjAcwG3SyWZiFgTYS.1&omn=83407180584>

Meeting ID: 591 897 1593

Passcode: 8467644

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members by the Secretary
4. Modular Home
5. Mediation
6. EXECUTIVE SESSION - ORS 192.660(2)(a). To consider the employment of a public officer, employee, staff member or individual agent
7. Motion to adjourn

Posted in accordance with ORS 192.660 and WRFPD Policy and Procedures Manual

Heather Glass, Board Chairperson, Williams Rural Fire Protection District Board of Directors

- o Employment of Personnel - ORS 192.660(2)(a). To consider the employment of a public officer, employee, staff member or individual agent.
  
- o Discipline of Public Officers and Employees - ORS 192.660(2)(b). To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
  
- o Consultation with Labor Negotiator – ORS 192.660(2)(d). To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
  
- o Real Property Transactions - ORS 192.660(2)(e). To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
  
- o Exempt Records - ORS 192.660(2)(f). To consider information or records that are exempt by law from public inspection.
  
- o Trade or Commerce - ORS 192.660(2)(g). To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
  
- o Litigation/Consultation with Legal Counsel - ORS 192.660(2)(h). To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
  
- o Performance Evaluations - ORS 192.660(2)(i). To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
  
- o Labor Negotiations - ORS 192.660(3). Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
  
- o Media Attendance – ORS 192.660(4). Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations but the governing body may require that specified information be undisclosed.



## Invoice/Proposal

Please send payments to:	Bill to:
--------------------------	----------

Bill Gallagher  
 272 White Oak Drive  
 Medford, OR 97504  
 Cell: (541)-621-5402

Williams Fire Department

Attn: Heather/Board of Directors

	Total
7/17/2024	
16 hr. mediation/consultation with staff @ \$175.00 per person/ <b>\$175.00 to be added for each additional person</b>	\$2,800.00
3 hr. training on Trust-8/7/24	\$1,200.00
2 hr Documentation and report fee	\$200.00
2- hr meeting with Board of Directions to discuss outcomes and recommendations regarding morale and acquisition of a new Fire Chief	(No Charge)
Travel 4-4 hr days with team in Williams	(No Charge)
<b>Balance Due:</b>	<b>\$4,200.00</b>



ES414188

**QUOTE**

Sold To
PRATT, CLAUDIA 211 EAST FORK WILLIAMS, OR 97544

Ship To
PRATT, CLAUDIA 211 EAST FORK WILLIAMS, OR 97544

Quote Date
06/13/24

Primary #
541 415-9115

PO Number
DEVIN-541-415-9115

Quote Number
ES414188

Inventory	Style/Item	Color/Description	Quantity	Units	Price	Extension
<b>#1 - CARPET</b>	FULLY COMMITTED	FOX CHASE	603.00	SF	3.48	2,098.44
						<u>2,098.44</u>
<b>#2 - CUSHION</b>	HEALTHINEX PREM QUILT FOAM	270 SF/ROLL	603.00	SF	1.58	952.74
BZ0288						<u>952.74</u>
<b>#3 - VINYL</b>	WOODS CREEK	SOFIE ROAD	718.96	SF	2.97	2,135.31
DE-0527						<u>2,135.31</u>
<b>#4 - WOOD</b>	CASING, COLON PRIMED MDF 2.25	PRIMED MDF	80.00	LF	1.25	100.00
MFPU356						<u>100.00</u>
<b>#5 - LAMINATES</b>	END MOLD, UNFIN 12MM	OAK END MOLD	20.00	LF	1.85	37.00
12-300	T-MOLDING UNFIN 12MM	OAK T-MOLD	6.00	LF	2.00	12.00
12-450						<u>49.00</u>
<b>#8 - MISC -</b>	DISPOSAL FEE		1,321.96	SF	0.25	330.49
806						<u>330.49</u>

— 07/13/24 — 12:48PM —

Sales Representative(s):  
 KATHLEEN JENSEN

Accepted and approved by
Signature and Date Signed

**QUOTE TOTAL: \$5,698.28**

# Labour - Direct

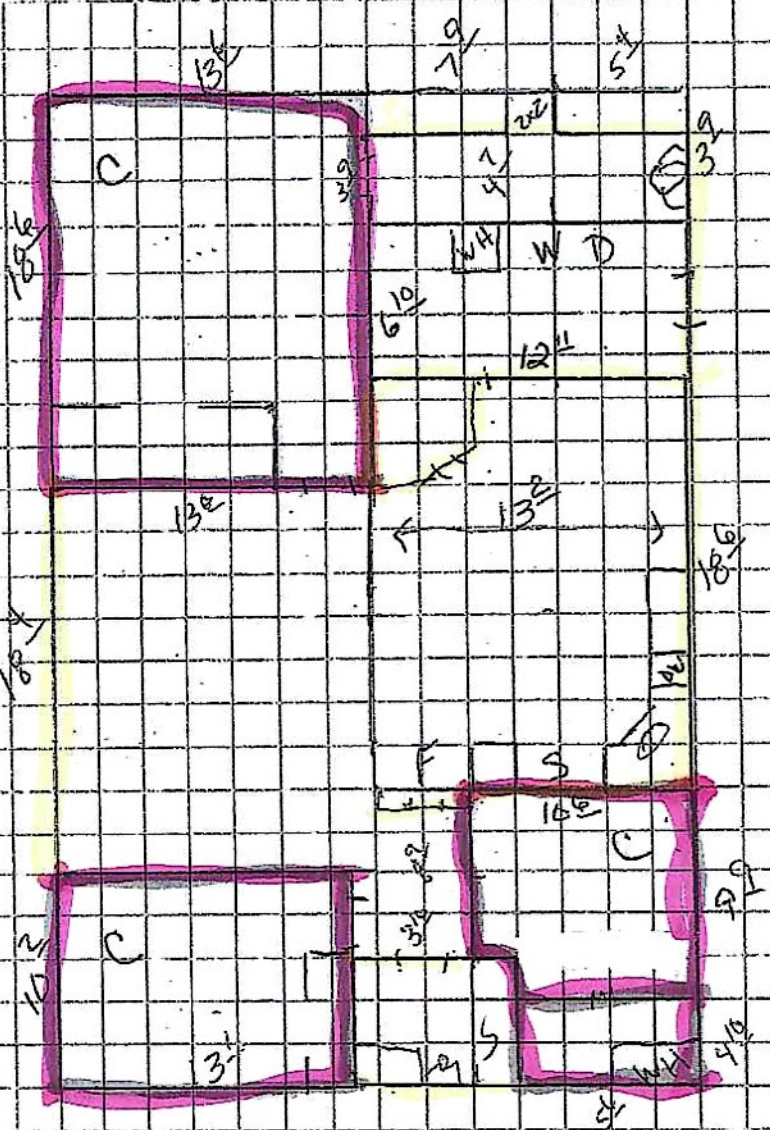
(Wood area) Tear out Carpet		138.75
(Bedrooms) Tear out carpet		139.5
Install Carpet		555.-
Install LVP		1785. <del>00</del>
Pull toilets (2)		70. <sup>00</sup>
Appliances (4)		160.-
Dish washer (1)		75. <sup>00</sup>
Paint + Hang Base - <sup>old</sup> 175 + <sup>new</sup> 75		<del>16</del> 412.50 + 787. <sup>old</sup> 50
Prup -		300.-
		<hr/>
		\$ 4423.25

NO TRIP fees

# any Repair work is additional



Clayton  
Patt  
Dewitt



F  
4  
12  
3  
3

C  
18'6" (16'  
13'  
9'  
4' All  
46' x 12'  
555

LVP  
238.29  
35.5  
20  
89  
254.5  
33.5  
26.25  
7  
704.04  
-24.96  
680.08  
34  
**714**

SUGGESTED

- 4P - Woods Ck - Sofie @ 2.97
- C - Southern Valley - Rosent - 1.97

LABOR  
854 70 C - 138.75 + 131.5  
IC - 855  
LVP - 1785.-  
Toll - 70 Pull only  
app - 160 R+R  
SW - 75 Pull only  
(250) BOD - 110.50 + 187.50  
prep - 300  
**\$4423.25**



**Proposal**  
**COLONIAL DECORATORS**  
 545 WESTBROOK WAY  
 GRANTS PASS, OR 97526  
 479-3192

PROPOSAL SUBMITTED TO <i>Williams Fire Dent</i>		PHONE <i>541-218-4306</i>	DATE <i>7/23/24</i>
STREET <i>211 E. Fork Rd</i>		JOB NAME	
CITY, STATE AND ZIP CODE <i>Williams OR 97544</i>		JOB LOCATION <i>SAME</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for

<i>Waterproof Laminate installed in entire house except bedrooms 750 @ 1.50</i>	<i>1125</i>
<i>200 Linear Ft painted baseboard - supply paint + install</i>	<i>1100</i>
<i>60 sq yards carpet &amp; pad installed</i>	<i>2400</i>
<i>Rip up + dispose existing carpet + pad</i>	<i>350</i>
<i>100 yds 3<sup>50</sup></i>	

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: \_\_\_\_\_ dollars (\$ *8725<sup>00</sup>* )

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature *Kerry Prohman*

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

KERRY PROHMAN



# ESTIMATE

Cornerstone Construction & Tree  
Service #232321  
5474 Cloverlawn Dr, Grants Pass,  
OR 97527, USA  
Grants Pass, Oregon 97527

mitrch10@gmail.com  
(541) 450-5250

Claudia  
Bill to  
Claudia

## Estimate details

Estimate no.: 1369

Estimate date: 06/20/2024

#	Product or service	Description	Qty	Rate	Amount
1.	Remove carpet and prep service		1	\$450.00	\$450.00
2.	Labor and materials	\$7.50 per square to install and buy life proof floor,the sq ft is approximately 800sq ft no including the bedrooms.	1	\$6,000.00	\$6,000.00
3.	Base boards cost and installation	We will need around 60 ft installed	1	\$650.00	\$650.00
4.	Transition strips		1	\$120.00	\$120.00
				<b>Total</b>	<b>\$7,220.00</b>

## Note to customer

this does not include and repairs needed that might be under the carpet,also of we have to move furniture in excess we will need to charge extra.