

WILLIAMS RURAL FIRE PROTECTION DISTRICT
Regular Board Meeting Minutes
September 10, 2024

Call to Order: 10:04am

Roll Call:

Board Members Present

Position 1 – Heather Glass

Position 2 – Brian Barton

Position 3 – Claudia Pratt

Position 4 – Bill Ertel

Position 5 – David Applegate

Williams Staff Present

Interim Fire Chief – Nicco Holt

Administrative Assistant – Jennifer Vetter

Fire Marshall- Jon Scaroni

FF – Devin Brennen

Lieutenant- Oskar Sundell

Public Presence:

Marni Brown

Zoom Attendees:

IV Chair- Cheryl Johnson

IV Chief- John Holmes

Announcements:

Bill spoke about going to an Ethics committee meeting.

Discussion about Jenny Vetter’s job was had regarding questions from a community member. It was stated there is no policy an employee cannot have another job, and we should not be asking about what people do on their private time.

Approval of Board minutes:

- **A motion was made by Claudia Pratt to approve the June 11, and August 13th 2024 Board Meeting Minutes, and seconded by Bill Ertel.**
 - Heather Glass – Aye
 - Brian Barton – Aye
 - Claudia Pratt –Aye
 - Bill Ertel – Aye
 - David Applegate – Aye

Reports were discussed.

Jenny talked about options for the credit cards. There was discussion around moving to a debit card rather than having credit cards. No decision was made, and it was to be put on next month's agenda.

Financials were discussed.

Devin spoke of the WFA and the goals they have to get started and functioning.

- **A motion was made by Brian Barton to approve the \$3500 dollars to the WFA and seconded by Heather Glass (motion made at 1 hour 52 minutes)**
 - Heather Glass – Aye
 - Brian Barton – Aye
 - Claudia Pratt –Aye
 - Bill Ertel – Aye
 - David Applegate – Aye

Chief position was discussed.

Discussion was had on purchasing an OWL for audio and visual for meetings.

- **A motion was made by Claudia Pratt to approve up to \$2500 dollars to buy the OWL and seconded by Heather Glass (motion made at 2 hours 5 minutes)**
 - Heather Glass – Aye
 - Brian Barton – Aye
 - Claudia Pratt –Aye

- Bill Ertel – Aye
- David Applegate – Aye

Discussion on Safe Deposit Box. Claudia handed out a list of items in it.

- A motion was made by Heather Glass to archive our old by laws and our old policy and procedure manual and seconded by Bill Ertel (motion made at 2 hours 8 minutes)

Discussion- Claudia was concerned we need to look over all of the old policies before moving over. There was discussion about making Lexipol better and working with what we have to make it better. Time off Policy was discussed and needs to be worked on.

Heather Glass – Aye

- Brian Barton – Aye
- Claudia Pratt – Aye
- Bill Ertel – Aye
- David Applegate – Aye

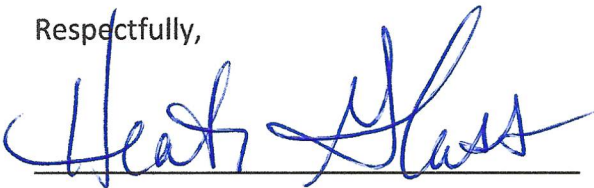
Discussion was had about taking out the tree in front of the station. The board is in support of the project taking the tree down in front of the station.

Marni expressed concerns about the chief candidate, and we shouldn't ask about employee's personal time.

Nicco congratulated Oskar for getting his state certification for Fire Officer One. Oskar also received a donation from a community member of \$500 dollars.

Meeting Adjourned: 11:35am

Respectfully,



Heather Glass, Board Chairperson