

WILLIAMS RURAL FIRE PROTECTION DISTRICT
Regular Board Meeting Minutes
July 8, 2025

Call to Order: 10:00am

Roll Call:

Board Members Present

Position 1 – Heather Glass

Position 2 – Brian Barton

Position 3 – Jim Krios

Position 4 – Bill Ertel

Position 5 – David Applegate

Williams Staff Present

Fire Chief – Nicco Holt

Fire Marshall- Jon Scaroni

Lieutenant- Oskar Sundell

Community Coordinator- Ash Martell

Public Presence:

Applegate Finance- Tallie Jackson

Support Group -Allison Cleveland

Zoom Attendees:

none

Announcements:

Bill gave an update about Sheriff funding. Heather gave a thank you for service letter to Claudia Pratt for her hard work on the board.

Board Members: James Krois, Bill Ertel, and David Applegate were all sworn in as members of the board of directors.

Approval of Prior Board Meeting Minutes:

- A motion was made by Brian Barton to approve June 10, 2024,. The motion was seconded by David Applegate. (13min)

Discussion:

none

- ✚ Heather Glass – Aye
- ✚ Brian Barton – Aye
- ✚ Jim Krois – Aye
- ✚ Bill Ertel – Aye
- ✚ David Applegate – Aye

- The motion was approved 5 ayes.
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Election of Officers:

- A motion was made by Bill Ertel to elect Heather Glass as Board Chair. The motion was seconded by Brian Barton. (14:30min)

Discussion:

Bill discussed how the job of chair is a heavy burden. He felt Heather did a good job through the turbulent time and wants to continue through this next year.

- ✚ Heather Glass – Abstain
- ✚ Brian Barton – Aye
- ✚ Jim Krois – Aye
- ✚ Bill Ertel – Aye
- ✚ David Applegate – Aye

- The motion was approved 4 ayes, and 1 abstain
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- A motion was made by Heather Glass to elect David Applegate as Vice Chair. The motion was seconded by Brian Barton. (18:50min)

Discussion:

Bill asked for David to go to a SDAO training. David agreed and is taking the job seriously and

will take the job seriously.

- ✚ Heather Glass – Aye
- ✚ Brian Barton – Aye
- ✚ Jim Krois – Aye
- ✚ Bill Ertel – Aye
- David Applegate – Abstain

➤ The motion was approved 4 ayes, and 1 abstain

- A motion was made by Bill Ertel to elect Brian Barton as Secretary. The motion was seconded by David Applegate. (min)

Discussion:

none

- ✚ Heather Glass – Aye
- ✚ Brian Barton – Abstain
- ✚ Jim Krois – Aye
- ✚ Bill Ertel – Aye
- David Applegate – Aye

➤ The motion was approved 4 ayes, and 1 abstain

- A motion was made by Heather Glass to elect Bill Ertel as Treasurer. The motion was seconded by Bill Ertel. (min)

Discussion:

Bill thanked the board and asked to have faith in him for this position.

- ✚ Heather Glass – Aye
- ✚ Brian Barton – Aye
- ✚ Jim Krois – Aye

Bill Ertel – Abstain
David Applegate – Aye

➤ The motion was approved 4 ayes, and 1 abstain

Chief’s Report (Given by Interim Chief Nicco Holt):

The report was given out electronically to the Board for review before the meeting. Members asked questions and received input on the topics of the report.

Operations Report – Lt. Sundell:

Lt. Sundell’s report was provided electronically to the Board for review before the meeting. Members asked questions and received input on the topics of the report

District Fire Marshal Report:

The report was given out at the meeting for review. Members asked questions and received input on the topics of the report.

Community Relations Coordinator Report:

The report was given out electronically to the Board for review before the meeting. Members asked questions and received input on the topics of the report.

Chair’s Report

SDAO conference is coming up. Reminded everyone to sign up.

Firefighter Input

Unfinished Business:

Evaluations:

- A motion was made by Heather Glass to use the RFPD 6 page form dated 7-7-25 for evaluations. The motion was seconded by Bill Ertel. (min)

Discussion:

- Heather Glass – Aye
- Brian Barton – Aye
- Jim Krois – Aye
- Bill Ertel – Aye
- David Applegate – Aye

- The motion was approved 5 ayes
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CPA Contract:

- A motion was made by Heather Glass to approve and sign the CPA contract. The motion was seconded by David Applegate. (min)

Discussion:

A lengthy discussion was had over the price difference and why it was higher than the previous year. Discussion around earning back trust and next year it will not be as high of a fee.

- Heather Glass – Aye
- Brian Barton – Aye
- Jim Krois – Aye
- Bill Ertel – Aye
- David Applegate – Aye

- The motion was approved 5 ayes.
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Treasurer's Report:

Treasurer reports were reviewed by the board members. Any questions about revenue and expenses for the previous month's expenses previously distributed electronically were discussed. Items of review in the financial reports included spending on district credit cards, payroll, regular monthly bills, employee benefits package, station maintenance/repairs items, donations, grants, and reimbursements.

Each of the reports reviewed included:

- District credit cards
- The Umpqua Bank Account
- Profit and Loss Statements
- LGIP Account

Discussion: There were inquiries about transactions, reports, and discussions. Nicco and Tallie were able to provide answers. It was discussed to show the income of the two rentals and expenses.

Public/Volunteer Input:

Meeting Adjourned: 11:31am

Respectfully,

Heather Glass

Heather Glass, Board Chairperson