

WILLIAMS RURAL FIRE PROTECTION DISTRICT
Special Board Meeting Minutes
May 28, 2024



Called to order: 10:03am

Roll Call:

Board Members Present

- Position 1 – Heather Glass
- Position 2 – Brian Barton
- Position 3 – Claudia Pratt
- Position 4 – Bill Ertel
- Position 5 – David Applegate

Williams Staff Present

- Interim Fire Chief & Captain – Nicco Holt
- Fire Marshal Jon Scaroni
- Firefighter Devin Brennan
- Lieutenant Oskar Sundell
- Administrative Assistant – Jennifer Vetter
- Firefighter Elizabeth Dunlap
- Firefighter Ash Martell

SDAO Representative(s):

Gordon Sletmoe, Senior Consultant

Community Members Present:

None.

Zoom Attendees:

None.

Announcements:

Board Chair Heather Glass reminded everyone that the meeting is professional and to be treated that way and that the Zoom link will be uploaded to the website.

Chief Hiring Process:

Gordon Sletmoe, SDAO Representative, started the meeting with discussing that an announcement, posting, and application is out and had the closing date of May 24, 2024 at midnight. There are 2 applicants. The goal is to review the applications of both applicants and to chart a path forward. Decisions today will be made to this forward path. The board will go into executive session to discuss the candidates and speak candidly.

Close Special Board Meeting for Executive Session per ORS 192.660(2)(a) to consider the employment of public officer

Special Board Meeting closed at 10:07am for Executive Session

*****EXECUTIVE MEETING IN SESSION*****

Reconvene Special Board Meeting

Special Board Meeting Reconvened at 12:08pm

➤ A motion was made by Bill Ertel to modify the Fire Chief hiring process from assessment process to interview process and to continue forward on to June 10, 2024. The motion was seconded by David Applegate.

- Heather Glass – Aye
- Brian Barton – Aye
- Claudia Pratt – Aye
- Bill Ertel – Aye
- David Applegate – Aye

➤ Motion passed unanimously

SDAO will notify any applicants of their forward progress

A motion to adjourn was made by Brian Barton was seconded by Bill Ertel.

The meeting was adjourned at 12:09pm

Respectfully,

Heather Glass, Board Chair