

WILLIAMS RURAL FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA

Tuesday, July 9, 2024

Place and Time: District Headquarters, 211 E. Fork Road, Williams OR, at 10:00 AM

Dial In: 2532158782; Passcode: 8467644

Join Zoom Meeting

<https://us06web.zoom.us/j/83896457040?pwd=BpCh4XB2s35RqJNV6w577XnSfMYgg5.1>

Meeting ID: 838 9645 7040

Passcode: 8467644

1. Call to Order, Pledge, and Roll Call of Members
2. Announcements
3. Elections of Board Officers
4. Approval of Prior Board Meeting Minutes – previously distributed electronically
  - June 4, 2024 Special Board Meeting Minutes
  - June 10, 2024 Special Board Meeting Minutes
  - June 10, 2024 Executive Board Meeting Minutes
  - June 11, 2024 Regular Board Meeting Minutes
  - June 19, 2024 Special Board Meeting Minutes
5. Reports
  - Fire Chief's Report (Given by Interim Fire Chief and Captain Nicco Holt)
  - Training Report
  - Operations Report
  - District Fire Marshal Report / Safety Committee Report
  - Community Relations Coordinator Report
  - Chair Report
  - Firefighter Input
6. Unfinished Business
  - 5 Year Plan Update
  - Board Policy Manual
  - -

*Tabled Unfinished Business*  
*- The Museum Building Update (Tabled)*  
*- Modular Home Update (Tabled)*  
*- Solar Panels (Tabled)*
7. New Business
  - Modular Home Lease Rental Renewal
8. Clerk Treasurers Report – Financial Reports and Invoices
9. Announcement of the next regular scheduled board meeting – August 13, 2024 at 10:00am
10. Public Input – two minutes at end of meeting
11. Public Questions – can be submitted in writing to PO Box 81, Williams, Oregon 97544
12. Motion to adjourn

Posted in accordance with ORS 192.640 - Heather Glass, Board Chair, Williams Rural Fire Protection District Board of Directors

**WILLIAMS RURAL FIRE PROTECTION DISTRICT**  
**Special Board Meeting Minutes**  
**June 4, 2024**

Called to order: 10:01am

**Roll Call:**

**Board Members Present**

Position 1 – Heather Glass  
Position 2 – Brian Barton  
Position 3 – Claudia Pratt  
Position 4 – Bill Ertel  
Position 5 – David Applegate

**Williams Staff Present**

Interim Fire Chief & Captain – Nicco Holt  
Administrative Assistant – Jennifer Vetter  
Fire Marshal Jon Scaroni  
Firefighter Devin Brennan  
Lieutenant Oskar Sundell  
Firefighter Heather Sundell  
Firefighter Ash Martell  
Firefighter KC Welch

**Community Members Present:**

Belinda Northrup, Community Member, Support Team  
Karen Rogers, Community Member, Support Team  
Allison Cleveland, Community Member, Support Team  
Wilma Hyde, Community Member

**Zoom Attendees:**

Charles HooperLee, Volunteer Firefighter

**Fire Chief Hiring Process:**

Board Chair Heather Glass stated that some staff and volunteers have asked to have input in the hiring process and it is important for the board to get the best candidate and make every effort to create a well rounded panel that is unbiased. She believes that the Board would like to hear from all the staff and volunteers.

- A motion to approve the email drafted by Gordon Sletmoe, SDAO Senior Consultant, was made by Claudia Pratt, to send out to volunteers, staff, candidates, and panelists. The motion was seconded by Brian Barton.
  - Heather Glass – Aye
  - Brian Barton – Aye
  - Claudia Pratt – Aye
  - Bill Ertel – Aye
  - David Applegate – Aye

Discussion: None.

- Motion passed unanimously

Other Discussion: Board Chair Heather Glass stated that the emails are due to him by Saturday at 5pm. Board Member Claudia Pratt expressed that she is confused and people want to talk now. Board Chair Heather Glass stated that the people who wish to have input need to follow the rules and submit their input to Gordon. Board Member Bill Ertel confirmed this and continued to explain that this is an opportunity for members to participate in the process where a direct communication can be made to the consultant which is confidential and outside of the Board.

Ash Martell was under the impression that she could come and speak today. Board Member Claudia Pratt stated her level of confusion as she thought that people would come and speak today. Board Member Bill Ertel stated that the process is to alleviate bias. Gordon will share the information with the Board after he compiles the information received. The letter will go to staff, volunteers, candidates, panelists.

Candidates are announced as Jenny Vetter and Nicco Holt.

Board Chair Heather Glass stated that this procedure is not normal, however, she reached out to the consultant for this process. Support Team members are volunteers, although Board Chair Heather Glass will verify indeed that the Support Team volunteers of the fire department members as well. Board Member Claudia Pratt asked for a definition of a stake holder. Wilma Hyde asked if she is considered a stake holder. Board Chair Heather Glass stated that Wilma Hyde is welcome to send a letter.

Board Member Claudia Pratt inquired if the public can watch the process or is it a closed meeting. Board Chair Heather Glass stated that the process is closed to the public. The discussion will be in executive session and the decision will be announced openly at the appropriate time.

Karen Rogers inquired if the list of panelists will be kept private and Board Chair Heather Glass stated yes as to keep people from attempting to influence them, that the panelists are supposed to remain anonymous.

A motion to adjourn was made by Brian Barton was seconded by Bill Ertel.

The meeting was adjourned at 10:17am

Respectfully,

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Heather Glass, Board Chair

**WILLIAMS RURAL FIRE PROTECTION DISTRICT**  
**Special Board Meeting Minutes**  
**Panel and Board Interview / Fire Chief Hiring Process**  
**June 10, 2024**

Called to order: 10:30am

**Roll Call:**

**Board Members Present**

Position 1 – Heather Glass

Position 2 – Brian Barton

Position 3 – Claudia Pratt

Position 4 – Bill Ertel

Position 5 – David Applegate

**Williams Staff Present**

John Scaroni, District Fire Marshal

**SDAO Representative Present**

Gordon Sletmoe

**Community Members Present:**

Mike Connor

Dorothy Butz

Allison Cleveland

**Interviewees:**

Interim Chief and Captain – Nicco Holt

HR Manager and Engineer – Jennifer Vetter

**Other Agency Members Present:**

- John Holmes, Fire Chief - Illinois Valley Fire District
- Cody Goodnough, Deputy Chief - Applegate Fire District
- Chris Howard, Deputy Chief - Medford Fire/Rescue
- Tim Doney, Executive Director - ECSO 911 Dispatch
- Jake Kurzyniec - ODF Grants Pass
- Dave Daniels, Sheriff - Josephine County Sheriff Department

**Close Special Board Meeting for Executive Session per ORS 192. 660(2)(a)**

**Special Board Meeting closed at 10:31am for Executive Session**

\*\*\*\*\*EXECUTIVE MEETING IN SESSION\*\*\*\*\*

**Reconvene Special Board Meeting**

**Special Board Meeting Reconvened at 17:08pm**

**Fire Chief Hiring Process:**

- A motion to postpone hiring a permanent fire chief to reopen the process for more applicants was made by Bill Ertel. The motion was seconded by Brian Bartel.

- ✚ Heather Glass – Aye
- ✚ Brian Barton – Aye
- ✚ Claudia Pratt – Aye
- ✚ Bill Ertel – Aye
- ✚ David Applegate – Aye

Discussion: None.

- Motion passed unanimously

A motion to adjourn was made by Bill Ertel was seconded by David Applegate.

The meeting was adjourned at 17:10pm

Respectfully,

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Heather Glass, Board Chair

**WILLIAMS RURAL FIRE PROTECTION DISTRICT**  
**Regular Board Meeting Minutes**  
**June 11, 2024**

Call to Order: 10:08am

**Roll Call:**

**Board Members Present**

Position 1 – Heather Glass

Position 2 – Brian Barton

Position 3 – Claudia Pratt

Position 4 – Bill Ertel

Position 5 – David Applegate

**Williams Staff Present**

Ash Martell – Community Relations  
Coordinator

**Public Presence:**

Wilma Hyde – Williams Community Member

**Zoom Attendees:**

None.

**Announcements:**

Board Member Claudia Pratt presented during the announcements a discussion a topic about bi-laws that took place in December 2023. She inquired if any changes took place and were they done? No one provided an answer. Board Member Claudia Pratt again used the announcements to inquire about the contents of the safe deposit box in which she requested the list from Jennifer Vetter who provided the list made by David Applegate calling the list David Applegate made as 'incomplete'. Board Member Claudia Pratt would like to access the safe deposit box and its contents. Board Secretary David Applegate volunteered he can be available for a meeting with Board Member Claudia Pratt and Jennifer Vetter to access the contents to verify the list Board Secretary David Applegate completed.

Board Vice Chair thanked all board members and everyone in attendance for a productive day during the Chief interview process.

Board Chair Heather Glass thanked the Support Team for setting up the process with coffee and set up and she also provided a 'Thank You' to Steel Toe Doe for the pizza provided for lunch while the interview process was going on.

**Approval of Prior Board Meeting Minutes:**

- A motion was made by Brian Barton to approve the Regular Board Meeting Minutes of May 14, 2024 as amended, Special Board Meeting Minutes of May 28, 2024 as presented, and Special Board Meeting Minutes of May 31, 2024 as presented. The motion was seconded by Claudia Pratt.

Discussion: Board Member Claudia Pratt requested to have stricken from the Regular Board Meeting Minutes the portion of discussion on Page 10, where Board Member Claudia Pratt is recorded "Board Member Claudia Pratt stated that she doesn't care what SDAO said ..." stating that her recorded statement is a very false statement. On page 11, ¾ down, Board Member Claudia Pratt also requested the following statement be stricken from the minutes, "Board Member Claudia Pratt stated that Jennifer Vetter was requested by Board Member Claudia Pratt to give compensation amounts..., "stating that it makes Board Member Claudia Pratt look bad and that it could be a liability to the Board and she doesn't want to go down that road. Board Member Claudia Pratt described the conversation as... she asked Jennifer Vetter if the other paid staff is receiving compensation and Jennifer Vetter stated, "Don't worry about it" and states that she didn't ask about compensation amounts. Board Member Claudia Pratt requested that her statements be stricken and presented as rewritten to remove the actual happenings within the meeting. Board Member Claudia Pratt stated she wants copies of the pages where these comments were stricken to prove they were removed at the next board meeting.

Board Member Claudia Pratt stated that on page 9 that Jennifer Vetter presented the Board with her job descriptions and past reviews at the board meeting stating that those items should have been in the board packet for all to review ahead of time.

- 👍 Heather Glass – Aye
- 👍 Brian Barton – Aye
- 👍 Claudia Pratt – Aye
- 👍 Bill Ertel – Aye
- 👍 David Applegate – Aye

- The motion was approved unanimously

Discussion regarding staff reports: Board Secretary David Applegate stated that Jon Scaroni and Ash Martell put their names on their reports and would like to see that the Chief's report and Ops reports have their names added.

**Chief's Report (Given by Interim Chief Nicco Holt):**

The report was given out electronically to the Board. Board Member Bill Ertel inquired if the amounts of the doors include the install and if the install has been scheduled. Board Chair Heather Glass stated that she believed it covers everything and is scheduled. Board Member Bill Ertel inquired if there are any plans to set up the water bags. Board Vice Chair Brian Barton stated that one bag will go near Findley Road and it is ready to receive the bladder bags. The other one will soon be ready to arrive on the second property

**Operations Report – Lt. Sundell:**

Lt. Sundell's report was provided electronically before the meeting. Board Member Bill Ertel is inquiring where the new EMS mannequin equipment is being stored. Lt. Sundell is not present to answer.

**District Fire Marshal Report:**

District Fire Marshal Jon Scaroni's report was provided electronically before the meeting. Board Member Bill Ertel is surprised that the chipper program is chipping a 5 acres and it was discussed that the property was an exception and a training situation. It was discussed as unique and used for pictures and reporting purposes.

**Community Relations Coordinator Report:**

Community Relations Coordinator Ash Martell's report was provided electronically before the meeting. Ash Martell answered questions and stated that she is awaiting the chief hiring process to be over before she requests resources and information to be posted on the website, including evacuation maps for fire season. Ash Martell stated that her and Interim Chief and Captain Nicco Holt have discussed adding the website as part of the job description of Administrative Aide as Ash Martell is assuming she will be automatically hired in the position that was approved by the budget committee. Board Member Bill Ertel discussed that perhaps there should be someone to be a backup. Board Member Claudia Pratt is requesting a job description for the position Ash Martell stated that her and Interim Chief and Captain Nicco Holt are discussing her filling that has yet to be posted.

### **Firefighter Input**

Firefighter Devin Brennan conveyed to Board Chair Heather Glass earlier that there is a meeting on Thursday, June 13, to discuss the starting of a firefighter association.

### **Chair's Report**

Nothing to Report

### **Unfinished Business:**

Five Year Plan: Board Member Bill Ertel stated that they are making progress. Board Member Claudia Pratt sat in the discussion.

Board Duties and Responsibilities Policy Manual: Board Member Claudia Pratt brought up that she wanted it to go through SDAO and Board Chair Heather Glass is waiting to hear back. Board Member Claudia Pratt stated that she attended an SDAO HR seminar and that it will be on the SDAO website on Thursday for those that want to attend.

Modular Home Update: There is a soft spot in the floor and the carpet in the home is not in good shape with paint on the carpet as well. Board Member Claudia Pratt will go to a carpet store and bring information back for the Board to decide on a direction to take with the floor and carpet. Board Vice Chair suggested getting the floor done and Board Member Claudia Pratt will look into that as well.

Solar Panels: Tabled.

### **New Business:**

Chief Hiring Process: The Board decided to reopen the job posting and a special meeting will need to be made to discuss the details. The two candidates (Jennifer Vetter and Nicco Holt) are still in the running unless either of them opts out. The process could be 3-6 months. Board Secretary David Applegate inquired about what happens if there are no other applicants and Board Chair Heather Glass stated that questions could be discussed in the Special Board Meeting that will be scheduled at the end of this meeting.

Gordon Sletmoe of SDAO provided Board Chair Heather Glass the invoice amount for the services provided for the chief hiring process - \$5300.00 and it will potentially have an increase of \$3k moving forward.

- A motion was made by Bill Ertel to request and approve the current invoice for SDAO for present consulting fees of \$5,300. The motion was seconded by Brian Barton.

👤 Heather Glass – Aye  
👤 Brian Barton – Aye  
👤 Claudia Pratt – Aye  
👤 Bill Ertel – Aye  
👤 David Applegate – Aye

- The motion passed unanimously

**Budget Approval:** If with Vice Chair Brian Barton to authorize any consultation with Gordon to extend the advertising time frame.

- A motion was made by Claudia Pratt to approve the LB-20, LB-30, LB-31 (pages one and two) as presented and passed by the budget committee meeting. The motion was seconded by Heather Glass.

**Discussion:** Board Member Bill Ertel is reviewing Volunteer Nominal Quarterly Points and states that he would like to raise the budgeted \$12k with his reasoning that Volunteer Firefighter Jennifer Vetter gets to participate in the volunteer stipend program even though she is a paid administrative employee. Board Member Bill Ertel wants to open the pool up to the full-time paid firefighter employees (i.e. Lt. Oskar Sundell) as well so the paid staff can pull from the volunteer stipend that is set aside for the volunteers. Board Member Bill Ertel is suggesting to change the budget to other than what the budget committee has approved without reconvening the budget committee with the money being moved from the line-item contingency to the Volunteer line item. Board Member Claudia Pratt stated that the paid firefighters cannot be in the pool. Board Member Claudia Pratt stated that Jennifer Vetter is not a hired as a firefighter and therefore is able to participate in the pool as a volunteer unlike the paid firefighters.

The budget adoption has been tabled to the next special meeting in this month of June.

### **Treasurer's Report:**

Clerk/Treasurer reports for May 2024 were reviewed by the board members. Any questions about revenue and expenses for the previous month's expenses previously distributed electronically were discussed. Items of review in the financial reports included spending on

district credit cards, payroll, regular monthly bills, employee benefits package, station maintenance/repairs items, donations, grants, and reimbursements.

Each of the reports reviewed included:

- District credit cards
- The Umpqua Bank Account
- Profit and Loss Statements
- LGIP Account

Discussion: Board Member Claudia Pratt and Board Member Bill Ertel inquired about transactions and provided discussion for resolve of their questions.

- A motion was made by Bill Ertel to approved the Clerk/Treasurers report for May 31, 2024. The motion was seconded by Heather Glass.

- 👤 Heather Glass – Aye
- 👤 Brian Barton – Aye
- 👤 Claudia Pratt – Aye
- 👤 Bill Ertel – Aye
- 👤 David Applegate – Aye

Discussion: None.

- The motion passed unanimously

Next regular board meeting is July 9<sup>th</sup> at 10am. There will be a special board meeting before the next regular board meeting.

**Public Input:**

Wilma Hyde inquired, “If Nicco is Interim Chief, why is he not good enough to be the Fire Chief?” The room was quiet before Board Vice Chair Brian Barton stated, “It isn’t that he isn’t good enough ...” Board Chair Heather Glass interjected stating he doesn’t live in the fire district and that the Board is unable to discuss what they talked about the day before. Board Member Bill Ertel provided an explanation that the Board has two good candidates and both are exceptionally strong and both candidates have “some medium traits”. The Board would like to see if there are more candidates that could come forward different than the ones that applied. Wilma Hyde asked, “Being that Nicco doesn’t live here... so if someone else gets it do they have to move to

Williams?" Per Board Chair Heather Glass, per the chief job posting, that the person would have to find residency within 6 months.

Board Secretary David Applegate stated that the Board does have 2 good candidates, both qualified in certain areas but not quite enough to make a 100% decision and so the process will be flown back out to see what comes in.

- Motion to adjourn the meeting was made by Brian Barton and seconded by David Applegate. Unanimously approved.

Meeting Adjourned: 11:04am

Respectfully,

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Heather Glass, Board Chairperson

**WILLIAMS RURAL FIRE PROTECTION DISTRICT**  
**Special Board Meeting Minutes**  
**June 19, 2024**

Called to order: 16:03pm

**Roll Call:**

**Board Members Present**

Position 1 – Heather Glass  
Position 2 – Brian Barton  
Position 3 – Claudia Pratt  
Position 4 – Bill Ertel  
Position 5 – David Applegate

**Williams Staff Present**

Interim Fire Chief & Captain – Nicco Holt  
Administrative Assistant – Jennifer Vetter  
Fire Marshal Jon Scaroni  
Firefighter Devin Brennan  
Lieutenant Oskar Sundell  
Firefighter Ash Martell  
Firefighter Jasmine Williams (arrive 16:24)

**Community Members Present:**

Marni Brown, Community Member  
Griselda Marney, Community Member  
Allison Cleveland, Community Member, Support Team  
Wilma Hyde, Community Member (arrive 16:16)

**Zoom Attendees:**

None.

**Reapproval of Regular Board Meeting Minutes or May 14, 2024:**

- A motion to approve the Regular Board Meeting Minutes of May 14, 2024 as written was made by Brian Barton. The motion was seconded by Bill Ertel.

- 👍 Heather Glass – Aye
- 👍 Brian Barton – Aye
- 👎 Claudia Pratt – Abstain (refused to give reason, unknown)
- 👍 Bill Ertel – Aye
- 👍 David Applegate – Aye

Discussion: None.

- Motion passed with 4 ayes and 1 abstain (refused to give reason given, unknown)

**Budget Adoption for FY2024-2025:**

- A motion to adopt the Budget for FY 2024/2025 was made by Bill Ertel. The motion was seconded by David Applegate.

- 👤 Heather Glass – Aye
- 👤 Brian Barton – Abstain (didn't attend budget meeting)
- 👤 Claudia Pratt – Aye
- 👤 Bill Ertel – Aye
- 👤 David Applegate – Aye

Discussion: None.

- Motion passed with 4 ayes and 1 abstain (reason given, known)

**Chief Hiring Process:**

A new timeline was proposed by SDAO Agent Gordon Sletmoe opening again on July 1 and closing July 31. Board Member Claudia Pratt inquired about changing the application and Board Chair Heather Glass stated that ideally this would happen during this meeting. Board Member Bill Ertel requested to approve the timeline then discuss further.

- A motion to approve the new timeline in the revised Fire Chief Recruitment Hiring Process with possible changes was made by Heather Glass. The motion was seconded by Brian Barton.

- 👤 Heather Glass – Aye
- 👤 Brian Barton – Aye
- 👤 Claudia Pratt – Aye
- 👤 Bill Ertel – Aye
- 👤 David Applegate – Aye

Discussion: None.

- Motion passed unanimously

Other Discussion: Board Chair Heather Glass stated the SDAO Representative Gordon Sletmoe sent recommendation in which she read aloud:

Nicco Holt and Jennifer Vetter would automatically advance into the interviews (next step) and they would be required to do the interviews again. They are not exempt from panel reviews. If they are the only applicants again, the Board would need to have a discussion on how to proceed. Interview questions would

not necessarily need to change except perhaps the Board questions. Where does the Board want to advertise? Recommendation: Daily Dispatch, LinkedIn, SDAO Classifieds, FireCareers.com.

Suggestion for Posting Changes: Board Member Bill Ertel suggested changing the posting to say, "Housing Available" referencing the home that is currently rented by Devin Brennan since the original intent in purchasing the home was for a living situation for the fire district. Board Member Bill Ertel would like this to be a discussion point that may attract more applicants. Devin Brennan (tenant) was invited to comment. Devin Brennan stated the would have to talk to his wife and he hadn't thought about it. Board Member Bill Ertel stated that "from the staff" the next posting should change the residency requirement from required to desirable as a candidate may come from the other side of 238. Board Member Bill Ertel stated that it didn't seem critical to him that the Fire Chief live in the Fire District. Board Vice Chair Brian Barton stated that he would like to make 2 points that the original application includes living as far away as 12 miles (to Murphy and probably Applegate Bridge) and there is a disclaimer that the Board can adjust that requirement. Board Secretary David Applegate inquired how that would work with Devin Brennan as tenant, if the new chief would like to live in the rented home. Devin replied with his assumption that Devin would be given adequate amount of time to find a new place to live and move before a new Chief was on shift and using the home.

Interim Chief Nicco Holt was asked if he had any thoughts and he replied that he could spend the night, although he hasn't when the home was previously available, but that could be the case in the future.

Board Member Claudia Pratt inquired if the stock holders will be the same for the interviews or will there be new ones? Board Chair Heather Glass stated that the outside people would stay the same with the removal of 2 of the original members. Board Member Claudia Pratt stated that she had an issue with not having a new set of panel members for interviewing. Board Chair Heather Glass stated that if there are no new applicants that the candidates will not go through the panels again. If there are other applicants, Board Member Claudia Pratt is concerned that the same panel members will come in with pre-judgement or favor towards the candidates that they have already interviewed.

Board Member Claudia Pratt inquired about having adequate staffing on the next round while interviews are taking place. Interim Chief and Captain Nicco Holt stated that the fire district will be covered during the process.

- A motion was made by Brian Barton to launch July 1, 2024 the timeline presented with the change of "must" to "desirable" to live in the Williams Fire District. The motion was seconded by David Applegate.

- 🗳 Heather Glass – Aye
- 🗳 Brian Barton – Aye
- 🗳 Claudia Pratt – Aye
- 🗳 Bill Ertel – Aye
- 🗳 David Applegate – Aye

Discussion: None.

- Motion passed unanimously

**Public Comments:**

Board Member Claudia Pratt would like to have 24-48 hours to review applications with job descriptions. She felt she didn't have time to go through all the paperwork.

Marni Brown stated that she went over the board meetings and commented on Board Member Claudia Pratt's request to strike what she said actually stated on record and that it was initially okayed. Board Chair Heather Glass addressed Marni Brown by reaffirming that the meeting minutes were indeed approved at the beginning of this meeting as **originally written** instead of the being revised to strike actual statements.

Board Member Claudia stated that she doesn't understand. Board Chair Heather Glass stated that the minutes have to reflect the meeting and what is actually said. Board Member Claudia Pratt does not believe that she stated those items she requested to be stricken in the manner she said them. Board Chair Heather Glass stated that she has the recordings to prove the actual happenings. Marni Brown interjected with, "and it is on Facebook". Board Member Claudia Pratt asked why can't she have the audio recordings and Board Chair Heather Glass stated that the recordings to view the zoom are on the website. Board Member Claudia Pratt is requesting the board minutes on thumb drive rather than watch the zoom. Jennifer Vetter was asked if there is a problem providing recordings to Claudia Pratt and Jennifer Vetter stated no problem as long as she can treat all others with the same fairness to provide the same requests of recordings to others.

Marni Brown stated that she has a problem with a Chief living out of the Fire District and believes that the Fire Chief should live within the Fire District or close vicinity, not Grants Pass or farther out. She states that it is uncalled for to change the residency and all other fire districts have told her they are in agreement.

Allison Cleveland inquired if the Fire District participates in Oregon's PERS retirement program. And would it be possible for the fire district to participate? The fire district does not. No answer was given for the possibility.

Griselda Marney stated that the housing market is bad and having the mobile home that is currently rented is going to be a necessity because a new applicant would worry about a place to live or afford. Griselda Marney stated that residency of the Fire Chief is high on her list.

Board Member Claudia Pratt stated that our district size does not leave much to choose from.

A motion to adjourn was made by Brian Barton was seconded by David Applegate.

The meeting was adjourned at 16:35pm

Respectfully,

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Heather Glass, Board Chair

## WRFPD Chief/Training Report – June 2024

### ❖ Chief Activities

#### ➤ Meetings

- B.O.D. x2
- Rogue Valley Fire Chiefs Association (RVFCA)
- District Strategic Plan
- Josephine County Prehospital Care Committee
- Williams Firefighter Association x2
- Coffee-with-the-Chief

#### ➤ Seasonal Upstaffing

- The seasonal upstaffing was a priority project this month. A staffing plan and schedule was developed to increase staffing during peak burn times and on weekends. The program adds at least 3 people in-station 11AM – 7PM, 7 days a week using a combination of seasonal employees (from the volunteer pool) and schedule adjustments for permanent employees.

#### ➤ Regular activities that are worth noting and/or take time out of the day

- Monthly report alarm data and report preparation
- Financial discussions and acknowledgements
- Discussions with staff and volunteers on various topics
- Alarm responses and reports
- District coverage while others are at meetings or trainings
- Duty Officer coverage
  - 7 weekdays & 1 weekend

#### ➤ Activities involving donated and/or grant funds

- Donated funds
  - The remaining training manikins were delivered
  - The majority (still waiting on a couple items) of the rescue equipment has arrived.
- Josephine County Public Health Funding grant
  - EMS equipment purchased and received
    - ◆ EZ-IO systems – Allow medication administration into the bone marrow space if intravenous access is not available. This is an advanced procedure that has not been available to us before this purchase.
    - ◆ Combi-Boards – similar to backboards but they split apart and allow providers to pick a patient up with a minimum amount of movement. These are another increase in the level of service we can provide.
  - The fire equipment purchases are pending
- The final funding (Chaney & Josephine County Foundations) for the bay door project was received.
  - The door installations were completed on July 2<sup>nd</sup>.

- Respond to Josephine County Planning request for review/comments on a residential building permit on Watergap Road.
- Attend both days of the District Yard Sale
- Coordinate staffing for response to the Upper Applegate Fire and provide district coverage until crews were back in quarters.
- Planning, with other team members, for the July 4 parade.
  
- ❖ Training Officer Activities
  - Prepare and lead training drills
  - Interact with new applicants in various stages of the process
  - DPSST documentation
  - Training records and task books
  - Rogue Interagency Training Association (RITA) meeting
- ❖ Weekly Training Drills
  - Wildland Evolution at Pacifica
    - Initial attack on a simulated wildland fire at Pacifica
  - Driver Rodeos and Annual Mask Fit Testing
    - Annual SCBA mask fit testing
    - Driver rodeo stations
  - Wildland Topics
    - Review Wildland pre-season information from RVFCA meeting
    - Introduction to newly placed 5000-gallon water source.
  - Fire Shelter review and practice (J. Vetter)
    - Annual review of fire shelter information and practice deployments
  - Victim Drags & Carries
    - Orientation to the new training manikins. Review victim drags and carries.
- ❖ Other Training
  - Wildland Firefighting Operations
  - Apparatus Inventory & Familiarization
  - EMS Alarm reports
  - JoCo EMS Webinar – Drowning, Cultural Awareness
- ❖ District Alarm Activity
  - 26 alarms
    - 12 EMS
    - 2 Mutual Aid to the Upper Applegate Fire
    - 1 Fire, other
    - 4 Unauthorized Burning
    - 2 MVC
    - 3 Cancelled enroute
    - 2 No incident found on arrival

## WRFDP OPERATIONS REPORT JUNE 2024

- New bay doors installed
- New bay doors adjusted
- All engines have passed their pump test. 8762 had to be retyped as a Type 5 rather than Type 4. This is of no real concern for us. It will not change much.
- Staff cars renumbered
- Auxiliary water supply in place. 10,000 gallons split between 2 sites. Applegate has access to them as well. We have in turn been given keys to their draft sites.
- New rescue gear purchased and received. This is equipment that we have lacked in the past. Training with said gear in planning.
- New rescue and CPR manikins purchased and received. First training in the books, more to come.
- SCBA's all passed the yearly flow test. Serviced and ready to go for another year.
- Upstaffing crew has found a good pace between getting stuff done, training and just being ready to respond. Response times remain about 2 minutes out the door.
- RV1 deployment for Upper Applegate fire. The fire season started out with a bang on 6/20 with a grass fire that sent spot fires behind and across the road from where the firefighters were. Quick action did not stop it as it ran up the hill, in very volatile fuels and super steep terrain. 3 engines from Williams responded, 2 were released in the early evening, 8763 was attached to a structure protection strike team and stayed the night. Williams sent additional resources in the following days. That fire alone burned more acres than all fires in JOCO combined last year. ( Not counting Smith River as it burned mostly on the right side of the border)
- New crews are getting training in district familiarization along with time behind the wheel.
- Contact made with OSFM regarding new Tactical Tender, still waiting for answer as to exact or estimated time of arrival.
- I am committed to 2 early morning briefings, 7 days a week for a rundown of local resources and potential issues that might arise for the next operational period. So far its working pretty good. Its been good to put faces to names and getting to know the other Do's that I rarely see.

**Fire Marshal's Report for June 2024**  
**Williams RFPD**  
**Jon Scaroni**  
**July 5, 2024**

**Property Assessments:** There were seven property assessments completed in the Williams Fire District, with four work orders resulting from that.

**Business Inspections:** 0

**Fire Investigations:** 0

**Meetings Attended:** June 20, 2024 Co-op meeting

**Meeting Summary:** I was at the Scenic Station #3 in person. We discussed the outcome and future of the Co-op.

**June Fuel Reduction Work Schedule Summary:** We did a total of nine chipper program projects. The chipper project will be shut down for the next two months for fire season, but I will be continuing to drop off the trailer at homes to pick up brush, then chip the brush at the fire station.

**Safety Officer Report:** No accidents to report for June.

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Jon Scaroni  
WRFPD District Fire Marshal

## **Monthly Report for June 2024**

Written by Ash Martell on July 2, 2024 for the July 9th, 2024 Regular Board Meeting  
Community Relations Coordinator/Wildfire Resiliency Coordinator/Assist. to the Chief/HR

### **Community Relations Coordinator**

#### **Community Yard Sale – June 14-16, 2024**

- Coordinate with staff and Support Team about items upstairs in the old station that need to be donated to the yard sale
- Word of mouth advertising and sharing social media posts for the sale during the month prior
- Ongoing communication and coordination with Support Team on planning the sale
- Helped with setup and tear down of the sale
- Attended the sale for it's duration

#### **BLM Evacuation Maps (ongoing project)**

- Mitigated several concerns (by community members) regarding the 'roll-out' of the evacuation maps obtained by BLM – via emails/social media, phone calls and in-person discussions
- Edited and printed BLM evacuation maps and put them in the document containers on the side of the pump house
- Shared the map links with HR to be posted on the District Website
- Continuing the process of creating a QR code flyer to be shared physically and on social media

#### **4<sup>th</sup> of July Parade Planning**

- Discussions with Chief Holt and Lt. Sundell regarding WRFPD's role with the parade organization now that I Will has decided to no longer be the parade organizer
- Discussions with Support Team, American Legion/Auxiliary, Library, School and other community members in regards to the history of the parade's organization and expectations in order to have a better understanding of how to plan and execute this year's parade
- Creation of event flyer; printing/distribution to local businesses/community gathering locations
- Repeated posting of event flyer on social media; District Facebook page and 8(+) local groups
- Emailing the event flyer to Jo's List in the weeks prior to the event
- Putting event info on pumphouse sign
- Monitoring the Info@WRFPD.org email for public questions about the parade

#### **Other duties performed this month for this position (CRC):**

- Attend Regular Board meeting on June 11
- Organized and attended Coffee with the Chief on June 6 (as reported in last month's report)
- Attended Support Team meeting on June 10
- Attended Board meeting on June 19
- Create Monthly CRC/WRRRC/Asst. Report for Board
- Attended First Monday Market with the Support Team as CRC

### **Wildfire Reduction/Resiliency Coordinator**

- Attended A Greater Applegate's 'Forest and Fire' meeting via Zoom on June 20
- Sharing social media posts regarding WRFPD's ongoing efforts to educate the public regarding programs offered, news and other relevant reduction and resiliency information
- Continuing research on publications, links and other resources we can offer our Community

**Assistant to the Chief / HR**

**Badge orders**

- Coordinating the re-make of the Fire Marshal badge that contained a spelling error

**Volunteer Birthday Recognition**

- Prepared cards for volunteer / get signatures from staff and volunteers / delivery of cards

**Ongoing Projects and Duties (Asst.):**

- Staff/Volunteer Duty Shift whiteboard updating
- Sharing event flyers with HR to be posted on District website
- Gathering photos and discussing social media posts with Chief and HR
- Monitoring the info@WRFPD.org email

WILLIAMS R F P D  
Class QuickReport

All Transactions

Cash Basis

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Date	Num	Name	Memo	Paid Amount
Krois Donation				
04/10/2024	7174		Krois Donations for Life Saving Items	10,000.00
05/24/2024	023542	Rescue Tech 1	Krois Donation - Mankins	-5,023.25
05/30/2024	SO-1590323	TreeStuff	Krois Donation - Rope Rescue Equipm...	-2,215.38
06/17/2024	023588	Rescue Tech 1	Krois Donation - Mankins	-3,309.80
Total Krois Donation				-548.43
TOTAL				-548.43

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WILLIAMS R F P D  
Operations Visa  
As of June 30, 2024

Cash Basis

Date	Name	Memo	Paid Amo...	Balance
	Operations Business Visa - 9509			2,306.99
06/03/2024	BillBoard Vinyls	14x18 Reused Vinyl Tarp x1	334.50	2,641.49
06/07/2024	Grocery Outlet	Firefighter Kitchen Food	290.10	2,931.59
06/07/2024	Harbor Freight	Batteries, Drill Bits, couplers	29.93	2,961.52
06/07/2024	Staples	Pens and Staff Car Numbers	24.36	2,985.88
06/12/2024	Amazon.com	Dell Tablet	349.95	3,335.83
06/13/2024	Amazon.com	Exercise Resistance Bands	26.97	3,362.80
06/14/2024	Williams General Store	Herbicide	9.50	3,372.30
06/24/2024	AED Superstore	V Vac Replacement Cartridges x2	58.00	3,430.30
06/25/2024	U-Line	Renumbering of Staff Cars	103.81	3,534.11
06/27/2024	Cardmember Service Umpqua Credit C...	June Statement	-3,540.11	-6.00
06/27/2024	Ross Dress For Less	Nutella and Fruit	21.75	15.75
06/27/2024	Big 5	MRE Food Supplies	49.96	65.71
06/27/2024	Harbor Freight	Dry Lube, WD40, Goo Gone, Hang Straps	38.46	104.17
06/27/2024	TJ Maxx	Deployment Coffee Pot	16.99	121.16
06/27/2024	GNC	Liquid IV Supplements	32.93	154.09
06/27/2024	Grocery Outlet	Kitchen Food & Supplies	275.76	429.85
06/28/2024	Microsoft	Office Subscription	6.00	435.85
	Total Operations Business Visa - 9509		-1,871.14	435.85
	TOTAL		-1,871.14	435.85

WILLIAMS R F P D  
Admin Visa  
As of June 30, 2024

Cash Basis

Date	Name	Memo	Paid Amount	Balance
Admin Business Visa - 7440				382.42
06/01/2024	Southern Oregon Sanitation	Monthly Garbage Bill	68.12	450.54
06/04/2024	Zoom Video Communications	Zoom Fees	2.90	453.44
06/06/2024	uAttend Time Clock	Monthly Time Clock Subscription	25.00	478.44
06/12/2024	Zoom Video Communications	Monthly Subscription	25.99	504.43
06/14/2024	Microsoft	Office Subscription	19.99	524.42
06/15/2024	Instalnk	Operations Office Ink	13.99	538.41
06/15/2024	Instalnk	Admin Printer Ink	35.99	574.40
06/21/2024	Mt. Shasta Spring Water	Water Subscription	35.48	609.88
06/21/2024	Mt. Shasta Spring Water	Water Subscription	74.23	684.11
06/25/2024	Amazon.com	1" Clipboard for Bay Desk	25.99	710.10
06/25/2024	Amazon.com	Paper Towels	6.92	717.02
06/27/2024	Cardmember Service Umpqua...	June Statement	-684.11	32.91
06/27/2024	Amazon.com	Supplies	51.21	84.12
06/27/2024	Amazon.com	Office File Folders	16.27	100.39
06/28/2024	Intuit	Employee Payroll Subscription	84.00	184.39
06/28/2024	Staples	Paper Supply	52.48	236.87
Total Admin Business Visa - 7440			-145.55	236.87
TOTAL			-145.55	236.87

**WILLIAMS R F P D**  
**Umpqua Business Checking Account**

Cash Basis

As of June 30, 2024

Date	Num	Name	Memo	Paid Amo...
General Fund / Umpqua Bank Ckng				
06/01/2024	DDMay	*Jennifer M. Vetter {HR Manager}	May 2024 \$3515.71	0.00
06/01/2024	DDMay	*Nicolas G Holt {Interim Chief}	May 2024 \$3241.13	0.00
06/01/2024	DDMay	*Oskar D. Sundell {Lieutenant}	May 2024 \$3934.96	0.00
06/01/2024	DDMay	*Devin N Brennan {Capacity FF}	May Capacity \$1899.36	0.00
06/01/2024	DDMay	*Jon Scaroni {Fire Prevention}	May Capacity Prevention \$2442.61	0.00
06/01/2024	MayGr...		Recategorized - Allocated to Capacity Grant	6,540.84
06/01/2024	MayGr...		Recategorized - Allocated to Capacity Grant	748.77
06/01/2024	MayGr...		Recategorize - Allocate to Grant	1,150.00
06/01/2024	MayGr...		Recategorize Chipper Wages	4,894.50
06/01/2024	MayGr...		Gross Payroll Taxes	521.90
06/01/2024			2024 Upstaffing Funding	-35,000.00
06/03/2024		QuickBooks Payroll Service	Created by Payroll Service on 05/30/2024	-2,092.68
06/03/2024	12954	City of Grants Pass	Dispatch Monthly 911 Bill	-496.17
06/04/2024	12951	**Elizabeth Dunlap {Upstaffing ...	CWRR Chipper Payroll	-716.24
06/04/2024	12953	Riley J Hollamon {Chipper}	CWRR Chipper Payroll	-935.63
06/04/2024	DDMay	Alexander S McGlasson {Chipp...	CWRR Chipper Payroll \$2092.68	0.00
06/04/2024	12952	**Jasmine Williams {Upstaffing ...	CWRR Chipper Payroll	-173.74
06/04/2024	12955	Clean Tech Supplies	Lens & Scope Cleaner	-973.40
06/04/2024	12956	Fields Home Imprvmt Cntr	Fire Danger Signs	-48.34
06/04/2024	12957	Premier Oxygen	Hydro Testing x2 D tanks	-11.00
06/04/2024			Josephine County Grant	13,225.00
06/05/2024	EFT	Department of Justice	930700111	-498.00
06/05/2024	EFT	Oregon Saves	01863569-3	-2,221.56
06/05/2024	EFT	Umpqua Bank	Safe Deposit Box Payment	-65.00
06/06/2024	EFT	Pacific Power	Electric Service Items	-719.23
06/06/2024			Donation	500.00
06/06/2024			June RV Space Rent Income	300.00
06/06/2024	CWRR		Reallocate to Grant	32.00
06/07/2024	EFT	US Cellular	Cell and Data Expense	-177.25
06/07/2024	12958	Cascade Fire Equipment	Yellow Wildland Hats x6	-432.00
06/07/2024	12959	Lighthouse Uniform	Badges for Engineer and District Fire Marshal	-316.90
06/07/2024	12960	Napa Auto Parts	8750 Ignition Coils	-193.98
06/07/2024	12961	Novus Windshield Repair	Windshield Repair	-400.00
06/10/2024			July Rent Modular Home	1,400.00
06/10/2024			159 E. Fork Electric Reimbursement	180.06
06/11/2024	Donation	Bill Ertel	Monthly Board of Director Associated Costs	-45.00
06/11/2024	Donation	Brian Barton	Monthly Board of Director Associated Costs	-45.00
06/11/2024	Donation	David Applegate	Monthly Board of Director Associated Costs	-45.00
06/11/2024	Donation	Heather Glass	Monthly Board of Director Associated Costs	-45.00
06/12/2024	Donation		Board Member Donations to Support Group	180.00
06/12/2024	12962	Century Link	503-T22-8658-337B - Special Circuit	-21.38
06/12/2024	12963	Williams Fire Department Supp...	Donated Board Member Compensation	-180.00
06/12/2024	12964	Les Schwab Tires	8762 Tires x4	-3,963.58
06/12/2024	12965	Claudia Pratt {Reimbursement}	SDAO Seminar Gas Travel	-33.00
06/12/2024	12966	Steel Toe Dough Company	VOID:Inv was paid by HGlass and needs reimburs...	0.00
06/13/2024			JCYF Station Doors	14,000.00
06/14/2024	EFTPS	Umpqua Bank	93-0700111	-6,715.26
06/14/2024	Oregon...	Oregon Department of Revenue	01863569-3	-3,044.79
06/14/2024	CWRR		Reallocate to Grant	42.00
06/15/2024	Ins Ca...		Recategorized - Allocated to Capacity Grant	2,495.00
06/16/2024	12967	Heather Glass {Reimbursement}	Chief Hiring Process Pizza 6.10.24	-200.00
06/17/2024	12968	Cascade Fire Equipment	Hoses & Spanner Wrenches	-1,998.00
06/17/2024	12969	Daily Courier	Chief Posting Ad x14 runs	-446.68
06/17/2024	12970	Fields Home Imprvmt Cntr	Miscellaneous Supplies	-130.52
06/17/2024	12971	L.N. Curtis & Sons	Mako Service SO893041	-2,001.00
06/17/2024	12972	Local Government Law Group, ...	Chief Holt Research denial of Employment of JVett...	-594.00
06/17/2024	12973	Napa Auto Parts	8761 Starter Solenoid, 8765 Windshield Wipers	-141.34
06/17/2024	12974	Rescue Tech 1	Krois Donation - Mankins	-3,309.80
06/17/2024	12975	Special Districts Insurance Ser...	Rental Chipper Coverage	-16.00
06/17/2024	12976	Williams Country Store	May Statement	-326.53
06/17/2024			Mazzucco Donation	100.00
06/18/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 06/17/2024	-1.75
06/18/2024			Windshield Insurance Reimbursement	400.00
06/19/2024		Claudia Pratt	Monthly Board of Director Associated Costs	-45.00
06/24/2024	EFT	Special Districts Insurance Ser...	Employee Benefits Package	-8,217.00
06/25/2024	12977	American Medical Response (A...	EZ-IO Kit / Supplies	-2,401.25
06/25/2024	12978	Caldera Technical Services LLC	2024 Pump Testing	-1,125.00

WILLIAMS R F P D  
Umpqua Business Checking Account

Cash Basis

As of June 30, 2024

Date	Num	Name	Memo	Paid Amo...
06/25/2024	12979	Cascade Fire Equipment	JManning Airpower Size 9 Boots	-335.00
06/25/2024	12980	Hays Oil Co.	Diesel Tank Fill	-696.70
06/25/2024	12981	Napa Auto Parts	8763 AC Repairs	-118.48
06/25/2024	12982	Hays Oil Co.	Diesel Tank Fill	-553.52
06/26/2024	12983	Fields Home Imprvmnt Cntr	Station Maintenance	-108.62
06/26/2024	CWRR		Reallocate to Grant	31.01
06/27/2024	EFT	Cardmember Service Umpqua ...	June Statement	-4,224.22
06/27/2024	12984	Caldera Technical Services LLC	8761 Siren Install	-615.08
06/27/2024	12985	Special Districts Assoc. of Ore...	2024 March 19-June 19 Services	-5,336.79
06/27/2024	CWRR		Reallocate to Grant	54.00
06/27/2024	12986	Fields Home Imprvmnt Cntr	Galvanized Nipple	-5.59
06/27/2024	12987	Napa Auto Parts	Apparatus Maintenance	-119.83
06/27/2024	12988	Roley's Pacific Supply	Intake/Discharge Adapters/Supplies	-110.94
06/28/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 06/17/2024	-1.75
06/28/2024			Funds Transfer	20,000.00
06/28/2024		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2024	-10,983.09
06/28/2024		QuickBooks Payroll Service	Created by Payroll Service on 06/27/2024	-4,728.72
06/29/2024	12992	Jon M Scaroni	Burn Manager Course Reimbursement	-40.00
06/30/2024			Interest	5.17
Total General Fund / Umpqua Bank Ckng				-41,741.08
TOTAL				-41,741.08

**WILLIAMS R F P D**  
**Profit & Loss Budget vs. Actual FY 23-24**  
 July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>General Fund</b>				
Mobile Home Income	18,691.59	20,000.00	-1,308.41	93.5%
<b>Current Year Tax</b>				
Interest Income	12,374.47	6,000.00	6,374.47	206.2%
Prior Year Tax	4,928.79	1,700.00	3,228.79	289.9%
Current Year Tax - Other	235,523.16	223,232.00	12,291.16	105.5%
<b>Total Current Year Tax</b>	<b>252,826.42</b>	<b>230,932.00</b>	<b>21,894.42</b>	<b>109.5%</b>
<b>Grant Income</b>				
OSFM Capacity Grant	537,955.00	537,955.00	0.00	100.0%
OSFM CWPP Grant	197,500.00	197,500.00	0.00	100.0%
OSFM Seasonal Grant	70,000.00	70,000.00	0.00	100.0%
SAFER Reimbursed Funds	47,226.55	18,800.00	28,426.55	251.2%
<b>Total Grant Income</b>	<b>886,906.55</b>	<b>824,255.00</b>	<b>62,651.55</b>	<b>107.6%</b>
Grants	0.00	210,745.00	-210,745.00	0.0%
<b>Local Option Tax Fund</b>				
Current Year Tax	146,230.64	129,628.00	16,602.64	112.8%
Prior Year Tax	2,765.58	0.00	2,765.58	100.0%
<b>Total Local Option Tax Fund</b>	<b>148,996.22</b>	<b>129,628.00</b>	<b>19,368.22</b>	<b>114.9%</b>
Misc. Donations	14,765.96	0.00	14,765.96	100.0%
General Fund - Other	0.00	220,000.00	-220,000.00	0.0%
<b>Total General Fund</b>	<b>1,323,786.74</b>	<b>1,635,560.00</b>	<b>-311,773.26</b>	<b>80.9%</b>
<b>Total Income</b>	<b>1,323,786.74</b>	<b>1,635,560.00</b>	<b>-311,773.26</b>	<b>80.9%</b>
<b>Gross Profit</b>	<b>1,323,786.74</b>	<b>1,635,560.00</b>	<b>-311,773.26</b>	<b>80.9%</b>
<b>Expense</b>				
<b>General Fund Expenditures</b>				
<b>Capital Outlay</b>				
Apparatus and Fire Equipment	60,243.49	163,500.00	-103,256.51	36.8%
Building Improvements	7,730.86	50,000.00	-42,269.14	15.5%
Capital Outlay - Other	15,447.83	25,000.00	-9,552.17	61.8%
Fire Equipment	7,588.00	0.00	7,588.00	100.0%
<b>Total Capital Outlay</b>	<b>91,036.42</b>	<b>238,500.00</b>	<b>-147,463.58</b>	<b>38.2%</b>
General Operating Contingency	0.00	179,700.00	-179,700.00	0.0%
<b>Materials and Services</b>				
<b>0100 Apparatus Maintenance</b>				
8701 · Fire Engine	2,855.46	0.00	2,855.46	100.0%
8711 · Rescue	1,336.71	0.00	1,336.71	100.0%
8741 · Tender	3,108.55	0.00	3,108.55	100.0%
8750 · Staff Vehicle	2,659.28	0.00	2,659.28	100.0%
8761 · Wildland Rig	1,555.69	0.00	1,555.69	100.0%
8762 · Brush Rig	6,843.58	0.00	6,843.58	100.0%
8763 · 8763 Type 3 Wildland Engine	793.02	0.00	793.02	100.0%
8765 · 8765 - 2020 Chev PU	439.63	0.00	439.63	100.0%
0100 Apparatus Maintenance - Other	4,283.26	20,000.00	-15,716.74	21.4%
<b>Total 0100 Apparatus Maintenance</b>	<b>23,983.16</b>	<b>20,000.00</b>	<b>3,983.16</b>	<b>119.9%</b>
0200 Building Maintenance	7,193.81	7,500.00	-306.19	95.9%
<b>0300 Communications</b>				
Dispatch	6,264.87	0.00	6,264.87	100.0%
Special Circuit	1,009.24	0.00	1,009.24	100.0%
Vehicle	1,090.05	0.00	1,090.05	100.0%
0300 Communications - Other	496.17	9,000.00	-8,503.83	5.5%
<b>Total 0300 Communications</b>	<b>8,860.33</b>	<b>9,000.00</b>	<b>-139.67</b>	<b>98.4%</b>

**WILLIAMS R F P D**  
**Profit & Loss Budget vs. Actual FY 23-24**  
 July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
0400 Dues & Fees				
Payroll Subscription	3,497.08	0.00	3,497.08	100.0%
Post Office Box	84.00	0.00	84.00	100.0%
0400 Dues & Fees - Other	3,408.04	5,500.00	-2,091.96	62.0%
<b>Total 0400 Dues &amp; Fees</b>	<b>8,011.32</b>	<b>5,500.00</b>	<b>2,511.32</b>	<b>145.7%</b>
0500 Elections	1,063.40	2,000.00	-936.60	53.2%
0600 EMS Supplies	5,553.30	3,000.00	2,553.30	185.1%
0700 Small Equip. Maintenance	7,547.75	3,000.00	4,547.75	251.6%
0900 Fire Equipment/Supplies	18,786.82	101,000.00	-82,213.18	18.6%
1000 Fire Prevention	62.54	1,000.00	-937.46	6.3%
1100 Miscellaneous				
Kitchen	4,302.65	0.00	4,302.65	100.0%
1100 Miscellaneous - Other	2,313.79	17,000.00	-14,686.21	13.6%
<b>Total 1100 Miscellaneous</b>	<b>6,616.44</b>	<b>17,000.00</b>	<b>-10,383.56</b>	<b>38.9%</b>
1200 Fuel				
Diesel	5,139.39	0.00	5,139.39	100.0%
Gas	8,815.53	0.00	8,815.53	100.0%
Propane	1,918.88	0.00	1,918.88	100.0%
1200 Fuel - Other	0.00	17,000.00	-17,000.00	0.0%
<b>Total 1200 Fuel</b>	<b>15,873.80</b>	<b>17,000.00</b>	<b>-1,126.20</b>	<b>93.4%</b>
1300 Insurance	20,644.47	20,000.00	644.47	103.2%
1400 Accountant's Annual Review	14,000.00	8,000.00	6,000.00	175.0%
1500 Office Supplies				
Ink	560.65	0.00	560.65	100.0%
Software	589.96	0.00	589.96	100.0%
Stationary Supplies	1,664.13	0.00	1,664.13	100.0%
1500 Office Supplies - Other	1,089.37	5,000.00	-3,910.63	21.8%
<b>Total 1500 Office Supplies</b>	<b>4,927.11</b>	<b>5,000.00</b>	<b>-72.89</b>	<b>98.5%</b>
1600 Personal Prtctve Equipmnt	42,873.43	24,000.00	18,873.43	178.6%
1800 Training				
Academy	937.69	0.00	937.69	100.0%
Books	293.68	0.00	293.68	100.0%
Classes	1,166.84	0.00	1,166.84	100.0%
Medical	2,810.00	0.00	2,810.00	100.0%
1800 Training - Other	3,198.18	65,000.00	-61,801.82	4.9%
<b>Total 1800 Training</b>	<b>8,406.39</b>	<b>65,000.00</b>	<b>-56,593.61</b>	<b>12.9%</b>
1900 Utilities				
Electricity Expense	8,205.99	0.00	8,205.99	100.0%
Garbage Expense	771.46	0.00	771.46	100.0%
Internet Expense	1,177.30	0.00	1,177.30	100.0%
Telephone Expense				
Department Cell Phone	1,513.94	0.00	1,513.94	100.0%
Telephone Expense - Other	2,378.77	0.00	2,378.77	100.0%
<b>Total Telephone Expense</b>	<b>3,892.71</b>	<b>0.00</b>	<b>3,892.71</b>	<b>100.0%</b>
1900 Utilities - Other	0.00	16,000.00	-16,000.00	0.0%
<b>Total 1900 Utilities</b>	<b>14,047.46</b>	<b>16,000.00</b>	<b>-1,952.54</b>	<b>87.8%</b>
2300 Uniforms	1,647.85	2,000.00	-352.15	82.4%
2400 Travel Expenses	1,218.06	2,000.00	-781.94	60.9%
Advertising and Promotions	12,486.96	30,000.00	-17,513.04	41.6%
Postage and Delivery Charges	120.79	0.00	120.79	100.0%
Service Charges	338.52	0.00	338.52	100.0%
1450 Professional Fees/Consultants				
Consultant Fees	9,178.09	0.00	9,178.09	100.0%
1450 Professional Fees/Consultants - Ot...	0.00	4,000.00	-4,000.00	0.0%

**WILLIAMS R F P D**  
**Profit & Loss Budget vs. Actual FY 23-24**  
 July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Total 1450 · Professional Fees/Consultants	9,178.09	4,000.00	5,178.09	229.5%
Materials and Services - Other	0.00	20,508.00	-20,508.00	0.0%
<b>Total Materials and Services</b>	<b>234,305.59</b>	<b>382,508.00</b>	<b>-148,202.41</b>	<b>61.3%</b>
<b>Personnel Services</b>				
Accidental Death & Dismember	2,706.00	6,000.00	-3,294.00	45.1%
CWRR Grant				
OSFM CWRR Grant Administration	2,782.22	23,800.00	-21,017.78	11.7%
CWRR Grant - Other	388.90	44,000.00	-43,611.10	0.9%
<b>Total CWRR Grant</b>	<b>27,106.87</b>	<b>67,800.00</b>	<b>-40,693.13</b>	<b>40.0%</b>
Insurance Benefits	67,810.91	85,000.00	-17,189.09	79.8%
Non-Regular Payroll	6,574.10	15,000.00	-8,425.90	43.8%
<b>OSFM Capacity Grant Personnel</b>				
OSFM Fire Prevention Officer	24,773.53	29,000.00	-4,226.47	85.4%
OSFM Firefighter	25,163.34	27,000.00	-1,836.66	93.2%
<b>Total OSFM Capacity Grant Personnel</b>	<b>49,936.87</b>	<b>56,000.00</b>	<b>-6,063.13</b>	<b>89.2%</b>
Social Security/Medicare	23,040.11	40,000.00	-16,959.89	57.6%
Workman's Compensation	4,874.84	20,000.00	-15,125.16	24.4%
4000 · Associated Personnel Costs	5,659.82	20,000.00	-14,340.18	28.3%
4100 · Volunteer Compensation	9,994.02	10,000.00	-5.98	99.9%
4300 · Seasonal Hires-Misc Work				
OSFM Seasonal Grant	36,241.08	66,500.00	-30,258.92	54.5%
4300 · Seasonal Hires-Misc Work - Other	3,540.00	20,000.00	-16,460.00	17.7%
<b>Total 4300 · Seasonal Hires-Misc Work</b>	<b>39,781.08</b>	<b>86,500.00</b>	<b>-46,718.92</b>	<b>46.0%</b>
5100 · Fire Chief	30,536.23	45,000.00	-14,463.77	67.9%
5200 · Human Resource Manager				
SAFER Grant Administration	1,113.70	800.00	313.70	139.2%
5200 · Human Resource Manager - Other	36,291.68	37,000.00	-708.32	98.1%
<b>Total 5200 · Human Resource Manager</b>	<b>37,405.38</b>	<b>37,800.00</b>	<b>-394.62</b>	<b>99.0%</b>
5300 · SAFER Recruitmnt Retentn Officer	18,022.80	16,000.00	2,022.80	112.6%
5400 · Lieutenant of Operations	41,785.63	42,500.00	-714.37	98.3%
5500 · SAFER Duty Officer	14,750.00	10,400.00	4,350.00	141.8%
5600 · Training Officer	34,954.93	27,000.00	7,954.93	129.5%
Personnel Services - Other	0.00	7,919.00	-7,919.00	0.0%
<b>Total Personnel Services</b>	<b>422,728.66</b>	<b>592,919.00</b>	<b>-170,190.34</b>	<b>71.3%</b>
<b>Total General Fund Expenditures</b>	<b>748,070.67</b>	<b>1,393,627.00</b>	<b>-645,556.33</b>	<b>53.7%</b>
<b>Total Expense</b>	<b>763,722.64</b>	<b>1,393,627.00</b>	<b>-629,904.36</b>	<b>54.8%</b>
<b>Net Income</b>	<b>560,064.10</b>	<b>241,933.00</b>	<b>318,131.10</b>	<b>231.5%</b>

**WILLIAMS R F P D**  
**Profit & Loss**  
 July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24
<b>Income</b>	
<b>General Fund</b>	
RV Space Income	
Rent	1,500.00
Deposit	100.00
<b>Total RV Space Income</b>	<b>1,600.00</b>
Mobile Home Income	
Reimburse Electric Expense	1,891.59
Rent	16,800.00
<b>Total Mobile Home Income</b>	<b>18,691.59</b>
Current Year Tax	
Interest Income	12,374.47
Prior Year Tax	4,928.79
Current Year Tax - Other	235,523.16
<b>Total Current Year Tax</b>	<b>252,826.42</b>
Grant Income	
JCYF Grants	21,000.00
OSFM Capacity Grant	537,955.00
OSFM CWPP Grant	197,500.00
OSFM Seasonal Grant	70,000.00
SAFER Reimbursed Funds	47,226.55
Grant Income - Other	13,225.00
<b>Total Grant Income</b>	<b>886,906.55</b>
Local Option Tax Fund	
Current Year Tax	146,230.64
Prior Year Tax	2,765.58
<b>Total Local Option Tax Fund</b>	<b>148,996.22</b>
Misc. Donations	14,765.96
<b>Total General Fund</b>	<b>1,323,786.74</b>
<b>Total Income</b>	<b>1,323,786.74</b>
<b>Gross Profit</b>	<b>1,323,786.74</b>
<b>Expense</b>	
<b>General Fund Expenditures</b>	
<b>Capital Outlay</b>	
Apparatus and Fire Equipment	60,243.49
Building Improvements	7,730.86
Capital Outlay - Other	15,447.83
Fire Equipment	7,588.00
Office Equipment	26.24
<b>Total Capital Outlay</b>	<b>91,036.42</b>
<b>Materials and Services</b>	
0100 Apparatus Maintenance	
Dump Trailers	107.98
8701 · Fire Engine	2,855.46
8711 · Rescue	1,336.71
8741 · Tender	3,108.55
8750 · Staff Vehicle	2,659.28
8761 · Wildland Rig	1,555.69
8762 · Brush Rig	6,843.58
8763 · 8763 Type 3 Wildland Engine	793.02
8765 · 8765 - 2020 Chev PU	439.63
0100 Apparatus Maintenance - Other	4,283.26
<b>Total 0100 Apparatus Maintenance</b>	<b>23,983.16</b>

**WILLIAMS R F P D**  
**Profit & Loss**  
 July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24
0200 Building Maintenance	
RV Space	34.60
159 Mobile Home Bldg Exp	4,588.76
0200 Building Maintenance - Other	2,570.45
Total 0200 Building Maintenance	7,193.81
0300 Communications	
Dispatch	6,264.87
Special Circuit	1,009.24
Vehicle	1,090.05
0300 Communications - Other	496.17
Total 0300 Communications	8,860.33
0400 Dues & Fees	
159 E. Fork Property Tax Exp	792.20
Payroll Subscription	3,497.08
Post Office Box	84.00
Training Seminar	230.00
0400 Dues & Fees - Other	3,408.04
Total 0400 Dues & Fees	8,011.32
0500 Elections	1,063.40
0600 EMS Supplies	5,553.30
0700 Small Equip. Maintenance	7,547.75
0900 Fire Equipment/Supplies	18,786.82
1000 Fire Prevention	62.54
1100 Miscellaneous	
Kitchen	4,302.65
1100 Miscellaneous - Other	2,313.79
Total 1100 Miscellaneous	6,616.44
1200 Fuel	
Diesel	5,139.39
Gas	8,815.53
Propane	1,918.88
Total 1200 Fuel	15,873.80
1300 Insurance	20,644.47
1400 Accountant's Annual Review	14,000.00
1500 Office Supplies	
Hardware	1,023.00
Ink	560.65
Software	589.96
Stationary Supplies	1,664.13
1500 Office Supplies - Other	1,089.37
Total 1500 Office Supplies	4,927.11
1600 Personal Prctve Equipmnt	42,873.43
1800 Training	
Academy	937.69
Books	293.68
Classes	1,166.84
Medical	2,810.00
Training Membership	0.00
1800 Training - Other	3,198.18
Total 1800 Training	8,406.39
1900 Utilities	
Electricity Expense	
159 - Mobile Home	1,974.02
Electricity Expense - Other	6,231.97
Total Electricity Expense	8,205.99
Garbage Expense	771.46

**WILLIAMS R F P D**  
**Profit & Loss**  
 July 2023 through June 2024

Cash Basis

	Jul '23 - Jun 24
Internet Expense	1,177.30
Telephone Expense	
Department Cell Phone	1,513.94
Telephone Expense - Other	2,378.77
	3,892.71
Total Telephone Expense	3,892.71
Total 1900 Utilities	14,047.46
2300 Uniforms	1,647.85
2400 Travel Expenses	1,218.06
Advertising and Promotions	
Website Subscription	127.17
Advertising and Promotions - Other	12,359.79
	12,486.96
Total Advertising and Promotions	12,486.96
Grounds Maintenance	741.43
Janitorial Expense	35.26
Meals and Entertainment	87.10
Postage and Delivery Charges	120.79
Service Charges	338.52
1450 · Professional Fees/Consultants	
Consultant Fees	9,178.09
	9,178.09
Total 1450 · Professional Fees/Consultants	9,178.09
Total Materials and Services	234,305.59
Personnel Services	
Accidental Death & Dismember	2,706.00
CWRR Grant	
CWRR Personnel	23,935.75
OSFM CWRR Grant Administration	2,782.22
CWRR Grant - Other	388.90
	27,106.87
Total CWRR Grant	27,106.87
Insurance Benefits	67,810.91
Non-Regular Payroll	
Bonus Pay	6,574.10
	6,574.10
Total Non-Regular Payroll	6,574.10
OSFM Capacity Grant Administrat	7,789.07
OSFM Capacity Grant Personnel	
OSFM Fire Prevention Officer	24,773.53
OSFM Firefighter	25,163.34
	49,936.87
Total OSFM Capacity Grant Personnel	49,936.87
Social Security/Medicare	23,040.11
Workman's Compensation	4,874.84
4000 · Associated Personnel Costs	5,659.82
4100 · Volunteer Compensation	9,994.02
4300 · Seasonal Hires-Misc Work	
OSFM Seasonal Grant	36,241.08
4300 · Seasonal Hires-Misc Work - Ot...	3,540.00
	39,781.08
Total 4300 · Seasonal Hires-Misc Work	39,781.08
5100 · Fire Chief	30,536.23
5200 · Human Resource Manager	
SAFER Grant Administration	1,113.70
5200 · Human Resource Manager - Ot...	36,291.68
	37,405.38
Total 5200 · Human Resource Manager	37,405.38
5300 · SAFER Recruitmnt Retentn Officer	18,022.80
5400 · Lieutenant of Operations	41,785.63
5500 · SAFER Duty Officer	14,750.00

WILLIAMS R F P D  
Profit & Loss  
July 2023 through June 2024

Cash Basis

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	Jul '23 - Jun 24
5600 · Training Officer	34,954.93
Total Personnel Services	422,728.66
Total General Fund Expenditures	748,070.67
6560 · Payroll Expenses	15,651.97
Total Expense	763,722.64
Net Income	560,064.10

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WILLIAMS R F P D  
 State Pool Account  
 As of June 30, 2024

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount	Balance
State Pool 5210						202,703.49
Cap Proj Fd {St. Pool Sub Acct}						467,356.08
Total Cap Proj Fd {St. Pool Sub Acct}						467,356.08
FlexLease {St. Pool Sub Acct}						-195,110.00
Total FlexLease {St. Pool Sub Acct}						-195,110.00
Reserve (State Pool Sub Acct)						-257,111.00
Total Reserve (State Pool Sub Acct)						-257,111.00
State Pool Grant 1 - Sub Acct						195,110.00
Total State Pool Grant 1 - Sub Acct						195,110.00
State Pool 5210 - Other						-7,541.59
Check	06/01/2024			Service Charge	-0.15	-7,541.74
Deposit	06/14/2024			Deposit	7,862.82	321.08
Transfer	06/28/2024			Funds Transfer	-20,000.00	-19,678.92
Deposit	06/30/2024			Interest	876.38	-18,802.54
Total State Pool 5210 - Other					-11,260.95	-18,802.54
Total State Pool 5210					-11,260.95	191,442.54
TOTAL					-11,260.95	191,442.54

WILLIAMS R F P D  
 159 E. Fork Modular & RV Report  
 July 2022 through June 2024

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount
<b>159 E. Fork RV Space</b>					
Deposit	02/05/2024	105		Deposit on RV Space	100.00
Deposit	02/05/2024	101		February RV Space Rental Inco...	300.00
Check	03/06/2024	12873	Brian.Barton	Reimbursement for RV Electrica...	-34.60
Deposit	04/01/2024	104		Apr RV Space Rental Income	300.00
Check	04/08/2024		Umpqua Bank	**Bounced Check	-300.00
Deposit	04/26/2024	10700...		April RV Space Rental Income	300.00
Deposit	05/07/2024	103		May RV Space Rental Income	300.00
Deposit	06/06/2024	304		June RV Space Rental Income	300.00
<b>Total RV Space</b>					<b>1,265.40</b>
<b>Property Tax Expense</b>					
Bill	11/01/2022	R326...	Josephine County T...	159 E Fork Rd Parcel Usage for...	-303.77
Bill	11/01/2022	M241...	Josephine County T...	159 E. Fork Road Manuf.Structu...	-773.89
Bill	10/22/2023	M241...	Josephine County T...	159 E. Fork Road Manuf.Structu...	-792.20
Bill	10/22/2023	R326...	Josephine County T...	159 E Fork Rd Parcel Usage for...	-311.01
<b>Total Property Tax Expense</b>					<b>-2,180.87</b>
<b>Maintenance</b>					
Bill	10/11/2022	V522...	Rogue Valley Heating	Replace defective Condenser F...	-571.00
Bill	12/07/2022	35499	Quinn's Pump Service	Annual Maintenance Check for ...	-135.00
Bill	03/07/2023		Rainy Day Gutters	102ft of gutters installed	-714.00
Bill	03/29/2023	300061	Rogue Valley Pump ...	R&R Mobile Home UV Filter & B...	-369.86
Check	10/31/2023	12741	Claudia Pratt (Reimb...	Washer/Dryer Set 159 E. Fork Rd	-1,488.44
Bill	11/20/2023	808829	Fields Home Imprvm...	Hardi Trim x2	-40.00
Bill	11/20/2023	808774	Fields Home Imprvm...	Repair Filler for Door	-22.99
Bill	11/20/2023	808773	Fields Home Imprvm...	Plywood Remnants, Liquid Nail	-10.99
Bill	12/07/2023	244633	Red Truck Construct...	Labor for 159 E. Fork Back Door	-945.00
<b>Total Maintenance</b>					<b>-4,297.28</b>
<b>Deposit</b>					
Deposit	07/06/2022	501		Move-In Deposit	1,000.00
<b>Total Deposit</b>					<b>1,000.00</b>
<b>Rent</b>					
Deposit	07/06/2022	502		May Rent 2022	1,400.00
Deposit	07/06/2022	503		June Rent 2022	1,400.00
Deposit	07/06/2022	10		July Rent 2022	1,400.00
Deposit	08/08/2022	102		August Rent 2022	1,400.00
Deposit	09/01/2022	108		September Rent 2022	1,400.00
Deposit	10/05/2022	109		October Rent 2022	1,400.00
Deposit	11/10/2022	111		November Rent 2022	1,400.00
Deposit	12/05/2022	113		December Rent 2022	1,400.00
Deposit	01/09/2023	115		January Rent 2023	1,400.00
Deposit	02/10/2023	117		February Rent 2023	1,400.00
Deposit	03/03/2023	120		March Rent 2023	1,400.00
Deposit	04/01/2023	123		April Rent 2023	1,400.00
Deposit	05/01/2023	124		May Rent 2023	1,400.00
Deposit	06/01/2023	128		June Rent 2023	1,400.00
Deposit	07/03/2023	130		July Rent 2023	1,400.00
Deposit	08/08/2023	221		August Rent 2023	1,400.00
Deposit	09/01/2023	223		September Rent 2023	1,400.00
Deposit	10/01/2023	230		October Rent 2023	1,400.00
Deposit	11/01/2023	231		November Rent 2023	1,400.00
Deposit	12/06/2023	233		December Rent 2023	1,400.00
Deposit	01/07/2024	235		January Rent 2024	1,400.00
Deposit	02/02/2024	225		February Rent	1,400.00
Deposit	03/01/2024	226		March Rent	1,400.00
Deposit	04/01/2024	238		Apr Rent	1,400.00
Deposit	05/13/2024	242		May Rent	1,400.00
Deposit	06/10/2024	244		July Rent	1,400.00
<b>Total Rent</b>					<b>36,400.00</b>
<b>Electric Bill</b>					

WILLIAMS R F P D  
 159 E. Fork Modular & RV Report  
 July 2022 through June 2024

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount
Deposit	07/06/2022	11		PPL June 2022	69.22
Deposit	07/06/2022	504		PPL May 2022	36.16
Deposit	08/08/2022	103		PPL July 2022	115.37
Deposit	09/12/2022	107		PPL August 2022	126.45
Deposit	10/20/2022	110		PPL Sept 2022	102.83
Deposit	11/10/2022	112		PPL Oct 2022	65.69
Deposit	12/05/2022	114		PPL Nov 2022	98.72
Deposit	01/18/2023	116		PPL December 2022	190.21
Deposit	02/10/2023	118		PPL Januray 2023	155.88
Deposit	03/03/2023	121		PPL Feb 2022	177.09
Deposit	04/01/2023	122		PPL Mar 2023	165.64
Deposit	05/09/2023	126		PPL Apr 2023	123.43
Deposit	06/01/2023	129		PPL June 2023	106.38
Deposit	07/03/2023	131		PPL July 2023	124.37
Deposit	08/08/2023	222		PPL August 2023	155.55
Deposit	09/01/2023	223		PPL September 2023	155.15
Deposit	10/01/2023	229		PPL October 2023	129.80
Deposit	11/01/2023	232		PPL November 2023	100.99
Deposit	12/01/2023	234		PPL December 2023	132.48
Deposit	01/07/2024	236		PPL January 2024	207.67
Deposit	02/14/2024	237		PPL Jan 2024	190.10
Deposit	03/01/2024	227		PPL February 2024	193.69
Deposit	04/01/2024	239		PPL Mar 2024	193.81
Deposit	05/13/2024	243		PPL April 2024	127.92
Deposit	06/10/2024	245		PPL Payment	180.06
Total Electric Bill					3,424.66
Total 159 E. Fork					35,611.91
TOTAL					35,611.91

WILLIAMS R F P D  
OSFM Seasonal Upstaffing Report  
2024 Wildland Season

Accrual Basis

Type	Date	Num	Name	Amount
General Fund Expenditures				
Personnel Services				
4300 - Seasonal Hires-Misc Work				
OSFM Seasonal Grant				
Paycheck	07/01/2024	DDJune	*Jennifer M. Vetter {HR Manager}	560.00
Paycheck	07/01/2024	DDJune	*Jennifer M. Vetter {HR Manager}	104.55
Paycheck	07/01/2024	DDJune	*Nicolas G Holt {Interim Chief}	0.00
Paycheck	07/01/2024	DDJune	*Oskar D. Sundell {Lieutenant}	0.00
Paycheck	07/01/2024	DDJune	*Devin N Brennan {Capacity FF}	0.00
Paycheck	07/01/2024	DDJune	*Devin N Brennan {Capacity FF}	0.00
Paycheck	07/01/2024	DDJune	*Jon Scaroni {Fire Prevention}	154.20
Paycheck	07/01/2024	DDJune	*Jon Scaroni {Fire Prevention}	405.62
Paycheck	07/05/2024	12993	**Benjamin Brian {Upstaffing PT}	56.00
Paycheck	07/05/2024	DDJune	**Charles HooperLee {UpStaffing PT}	437.33
Paycheck	07/05/2024	12994	**Elizabeth Dunlap {Upstaffing FT}	464.00
Paycheck	07/05/2024	12995	**Jasmine Williams {Upstaffing FT}	514.67
Paycheck	07/08/2024	DDDDeploy	*Jennifer M. Vetter {HR Manager}	0.00
Paycheck	07/08/2024	DDDDeploy	*Jennifer M. Vetter {HR Manager}	0.00
Paycheck	07/08/2024	DDDDeploy	*Oskar D. Sundell {Lieutenant}	280.00
Total OSFM Seasonal Grant				<u>2,976.37</u>
Total 4300 - Seasonal Hires-Misc Work				<u>2,976.37</u>
Total Personnel Services				<u>2,976.37</u>
Total General Fund Expenditures				<u>2,976.37</u>
TOTAL				<u><u>2,976.37</u></u>